



**Mind in Croydon
Environmental Policy**

Environmental Policy Statement

Mind in Croydon aims to protect the environment by ensuring the sustainable use and disposal of scarce resources.

This policy translates the core environmental aims and beliefs of the organisation into objectives and guidelines for action, which will inform and have an impact on all areas of our work.

Mind in Croydon will

Adopt and aim to apply the principles of sustainable development - that is, development which meets the needs of the present without compromising the ability of future generations to meet their own needs.

Strive to adopt the highest available environmental standards in all areas of its operations.

To achieve this we will: Investigate new environmental techniques and practices to ensure Mind in Croydon is keeping abreast of what can be done and implementing them where appropriate.

Aim to minimise the use of all materials, supplies and energies.

To achieve this we will: Aim to use suppliers who recycle their products such as toner cartridges.

Have a policy to always use both sides of a piece of paper. Unwanted printed of paper will be turned into booklets for making notes.

Aim to incorporate energy saving technologies when purchasing and replacing office equipment. For example putting movement sensors into infrequently used rooms.

Minimise waste production in all areas of the organisation and aim for waste-free processes.

Purchase, where feasible, sustainable products for use in the organisations' operations, ie recycled, FSC or low environmental impact products and energy from renewable sources.

Expect similar environmental standards from any partners involved in our work.

To achieve this we will: Where applicable and appropriate discuss what

environmental practices existing and new partners are carrying out and share information on what Mind in Croydon is doing.

Publicise our environmental position.

To achieve this we will: Publicise stories about Mind in Croydon's green practices through:

- newsletter
- Website
- Publicity material
- Awards/adverts on site

Encourage employee involvement in environmental action.

To achieve this we will: Have a lead figure within Mind in Croydon to act as an 'Environmental Champion' for the organisation, give advice to other employees and lead on initiatives to make Mind in Croydon as green an organisation as possible.

At staff inductions discuss the various environmental practices Mind in Croydon do and what is required of the members of staff to keep up with these practices.

Adopt an environmentally sound transport strategy.

To achieve this we will: Ensure all Mind in Croydon buildings have adequate facilities to store bikes securely and that staff are made aware of these facilities.

Add a financial reimbursement component for bicycle travel when travelling on Mind in Croydon business to the travel expenses form as an incentive.

Aim to include environmental and ethical considerations in investment decisions where appropriate.

Assess the environmental impact of all its operations on a continual basis.

To achieve this we will: Led through Mind in Croydon's 'Environmental Champion' regular check dates at certain periods throughout the year (monthly, quarterly, yearly)

Assist in developing solutions to environmental problems and support the development of public policy.

To achieve this we will: Continue to be an active member and support of the Croydon Climate Change Partnership, attending meetings, supporting and carrying initiatives and informing partners of the work.

This policy was reviewed and updated by the Board of Mind in Croydon in April 2011